

Harbor of Hope Recovery

3650 Cottage Grove Ave, Des Moines, Iowa 50311

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harborofhopeia@gmail.com

Name: _____

harborofhopeiowa.com

Initial next to each rule, so we know you read and understand them. Failure to adhere to any of these rules may result in immediate termination from the Harbor of Hope. These rules are subject to change with notice to all residents.

House Rules

No smoking, chewing, or vaping inside the house! If you smoke you must discard butts in the proper receptacles located outside the house.	
Clean up after yourself.	
Make your bed and keep your room picked up at all times. Do NOT make changes to room without permission or you will NOT get deposit back upon graduation.	
We recycle- place things in the proper receptacles.	
You will be assigned a chore and it must be done daily. The house manager will make sure all chores are done.	
Stealing will <u>not</u> be tolerated. <u>It will result in immediate termination from the house.</u>	
The use of drugs and alcohol in the house will not be tolerated. <u>It will result in immediate termination from the house.</u>	
No visitors are allowed in rooms.	
There will never be overnight guests in the house.	
No pets allowed in the house.	
Quiet time begins at 11pm every night.	
No weapons of any kind allowed in the house. <u>It will result in immediate termination from the house.</u>	
Do not touch other people's items or food without permission.	
Only directors or houseman are allowed to touch thermostat.	
Heavily soiled laundry must be taken to the laundromat and cannot be washed in the house machines.	
The computers are Harbor property and are strictly for job application and benefit application. If you are found on any prohibited websites you will be <u>banned from the computers.</u>	

Client Rules

There is a mandatory 10pm curfew every night, unless otherwise approved by Tom or Dan.	
No furloughs will be granted in the first 60 days of being at the Harbor.	
Furloughs will NOT be approved if you are not caught up on rent, have a sponsor and are meeting all house requirements.	
You must obtain and keep healthcare coverage while living at the Harbor.	
You must obtain and maintain full-time(30+hr/week) employment while living at the Harbor.	
Employment through staffing agencies will not be accepted as “full-time” employment.	
The Harbor is not your answering service. You must obtain a cell-phone while living at the Harbor. There is directions in the intake agenda to accessing a free government phone.	
As a resident you are subject to a UA and breathalyzer at any time without notice . Refusal or positive results will result in immediate termination from the house .	
As a resident you are expected to report any criminal activity, drug usage, or drinking.	
You will be expected to attend mandatory functions such as AA meetings, classes, etc. as deemed necessary by the Harbor.	
There is a mandatory house meeting at the Harbor every Sunday from 6-8pm. Missing it may result in termination from the Harbor.	
You are expected to attend a minimum of four AA meetings per week with other residents. This can include the House meeting.	
You are to complete the intake agenda and follow any recommendations set forth by the service providers. Lying to the Harbor or the providers, refusing services, or not completing the agenda will result in termination from the Harbor .	
Residents must sign all appropriate releases to emergency contacts, probation officers, and service providers.	
Any property or vehicles left on the premises 14 days after a resident moves or is removed will be removed at the owner’s expense. Unless arrangements have been made with Tom or Dan.	
Personal property left at the Harbor after a resident is removed will be kept until past rent is paid in full.	
The Harbor is not liable for any damage to, or theft of, personal property.	
Most importantly, you are responsible for your own success.	

By signing you are agreeing and stating that you have read and understand all the rules as they are laid out. You are agreeing to follow the rules and understand that they are subject to change. You understand that breaking any of these rules may result in termination from the Harbor of Hope.

Signature and Date: _____